

“RIGHT TO INFORMATION ACT, 2005”

(i) The particulars of its organisation, functions and duties:

NAME & ADDRESS OF ORGANISATION

National Medicinal Plants Board, Department of AYUSH, Ministry of Health & Family Welfare, Ground Floor, Chandralok Building, 36 A Janpath, New Delhi

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The National Medicinal Plants Board (NMPB) was set up through a Government Resolution notified on 24th November, 2000, as a follow up of the recommendations of the Task Force set up by Planning Commission on conservation and sustainable utilisation of medicinal plants.

ORGANISATIONAL SET UP

The apex body of the Board is headed by the Union Minister of Health & Family Welfare as Chairperson and Union Minister of State for Health & Family Welfare as Vice-Chairperson and other members are as follows:

Ex-officio members:-

- Secretary, Deptt. of AYUSH,
- Secretary, Minister of Environment & Forests,
- Secretary, Deptt. of Scientific & Industrial Research,
- Secretary, Deptt. of Bio-technology,
- Secretary, Deptt. of Science & Technology,
- Secretary, Deptt. of Commerce,
- Secretary, Deptt. of Industrial Policy and Promotion,
- Secretary, Deptt. of Expenditure,
- Secretary, Deptt. of Agriculture & Cooperation,
- Secretary, Deptt. of Agri. Research & Education,
- Secretary, Ministry of Tribal Affairs,
- 4 nominated members having expertise in the field of medico-ethnobotany, pharmaceutical industry of ISM, marketing and trade, legal matters and patents,
- 4 nominated members representing exporters of AYUSH drugs, NGOs working in the field,
- 2 nominated members representing federation/co-operatives dealing with medicinal plants,
- 1 member from Research Councils of Department of AYUSH,
- 1 member from PLIM/HPL, DoAYUSH,
- 2 members representing State Govts. (by rotation every two years)
- **Member Secretary – CEO (in the rank of J.S.)**

FUNCTIONS OF THE BOARD

Co-ordination with Ministries/Departments/ Organisations/State/ UT Governments for development of medicinal plants in general and specifically in the following fields:

1. **Assessment** of demand/supply position both within the country and abroad.
2. **Advise** concerned Ministries/Departments/Organisations/State/ UT Governments on policy matters.
3. Provide **guidance** in the formulation of proposal, schemes and programmes etc.
4. Identification, **inventorisation** and quantification.
5. **Promotion** of ex-situ and in-situ cultivation and conservation.
6. Promotion of **co-operative** efforts among collectors and growers and market their produce effectively.
7. Setting up of **database system** for inventorisation and dissemination of information.
8. Undertaking and awarding Scientific, Technological research and cost-effectiveness studies.
9. Development of protocols for cultivation and quality control.
10. Encouraging the protection of Patent Rights and IPR.

(ii) The powers and duties of its officers and employees:

The Chief Executive Officer is executive head of Board and powers of Head of Department (HoD) delegated. Other officers/ employees function as per assigned duties and submit work to Chief Executive Officer.

(iii) The procedure followed in its decision making process, including channels of supervision and accountability:

The Chief Executive Officer is executive head of Board and powers of Head of Department (HoD) delegated. The Chief Executive Officer submit matters further to Secretary (AYUSH) as required.

(iv) The norms set by it for the discharge of its functions:

The Board is implementing Promotional and Commercial schemes for development of medicinal plants sector. The salient features regarding activities to be undertaken, eligible organisations, admissible financial assistance and procedure followed for consideration and approval of projects under the schemes are as given below:

Scheme	Eligibility	Financial Assistance

Promotional - Survey/Inventorisation - Conservation - Extension - QPM/R&D	Govt. Organisations, Reputed NGOs, Agriculture Universities	100% (Upto Rs. 30 lacs)
Commercial - Large scale cultivation - Value addition - QPM in bulk - Marketing mechanism	GOs, NGOs, Farmers, Societies, Federations, traders, Manufacturers, PSUs, Research Institutes	30% of the total project cost subject to a maximum of Rs. 9 lacs.

(v) The rules, regulations, instructions, manuals and records used by its employees for discharging its functions:

As per the norms prescribed in Operational Guidelines for schemes of the Board and the rules of Government of India. The Operational Guidelines are also available on website www.nmpb.nic.in.

(vi) A statement of the categories of the documents held by it or under its control:

Matters related to medicinal plants in general and related to schemes of the Board.

(vii) The particulars of any arrangement that exists for consultation with, or representation by the members of the public, in relations to the formulation of policy or implementation thereof:

Members from the specified categories of public are nominated as Non-officials members in the main apex body of Board and its Standing Finance Committee (SFC).

(viii) A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted by it. Additionally, information as to whether the meetings of these are open to the public, or the minutes of such meetings are accessible to the public:

The Board is assisted in functioning with following committees drawn out of administrative/technical expertise by the concerned Departments:

- (i) Committee on cultivation of medicinal plants including conservation of rare and endangered species,
- (ii) Committee on Research,
- (iii) Committee on Demand & Supply,
- (iv) Committee on Patents/IPR,
- (v) Committee on Export/Import.

There is also a Committee under Chairpersonship of Secretary (AYUSH) to co-ordinate the work of above Committees.

(ix) A directory of its officers and employees:

In addition the following Officers/staff are working in the NMPB on loan basis from Department of AYUSH and various councils.

S. No.	Name	Designation	Department
1.	Sh. B.S. Sajwan	Chief Executive Officer	AYUSH
2.	Dr. G.P. Garg	Sr. Chief Chemist	AYUSH
3.	Shri T.U. Haqqi	Assistant Advisor (Botany)	AYUSH
4.	Dr. Abdul Rauf	Research Officer (Botany)	CCRUM
5.	Dr. (Mrs.) P.D. Raji	Research Officer (Ayur)	AYUSH
6.	Sh. H.C. Gupta	A.R.O	CCRH
7.	Shri R.P. Singh	Private Secretary	AYUSH
8.	Shri S. Singh	SSA	CCRUM
9.	Shri Akif Iqbal Alvi	Photographer-cum-Artist	CCRUM
10.	Shri R.C. Gupta	U.D.C	MDNIY
11.	Shri Ramzan Khan	U.D.C	CCRUM
12.	Shri Aditya Kumar	L.D .C	CCRH
13.	Sh. A.K. Sharma	Consultant (Estt.)	On contractual Basis
14.	Sh. Parveen Kumar	Computer Operator	On contractual Basis
15.	Ms. Saroj Joshi	Steno Grade D	On contractual Basis
16.	To be outsourced	Driver	On contractual Basis
17.	To be outsourced	Messenger	On contractual Basis
18.	Sh. Jameel Khan	Messenger (Daily Wage)	CCRUM

(x) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations:

As admissible under rules in case of regular employees, and according to terms and conditions in case of employees engaged on Contractual Basis.

(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

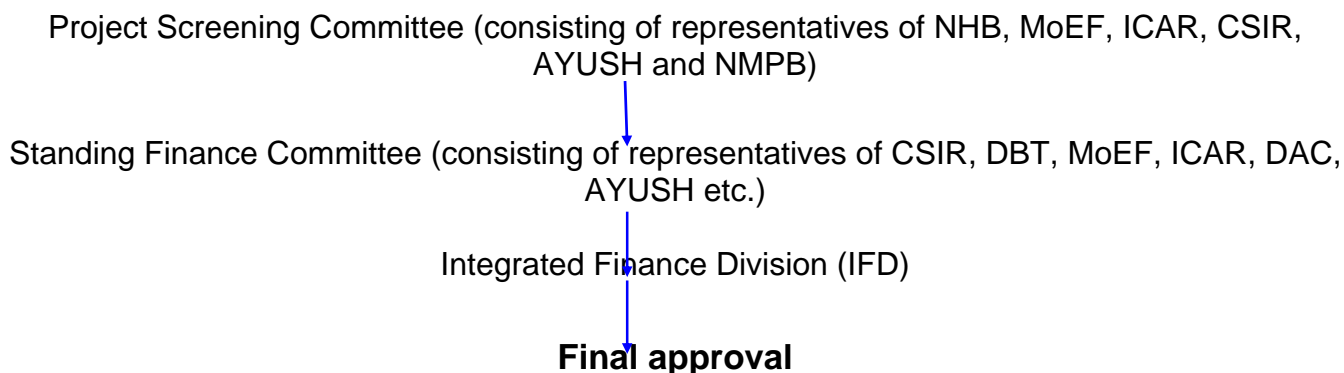
There is an allocation of Rs. 30.00 crores under budget estimates for year 2005 – 2006 for schemes and functioning of the Board.

(xii) The manner of execution of subsidy programme, including the amounts allocated and the details and beneficiaries of such programme:

PROCESS OF SANCTIONING OF PROJECTS

Advertisement seeking project proposals through SMPBs

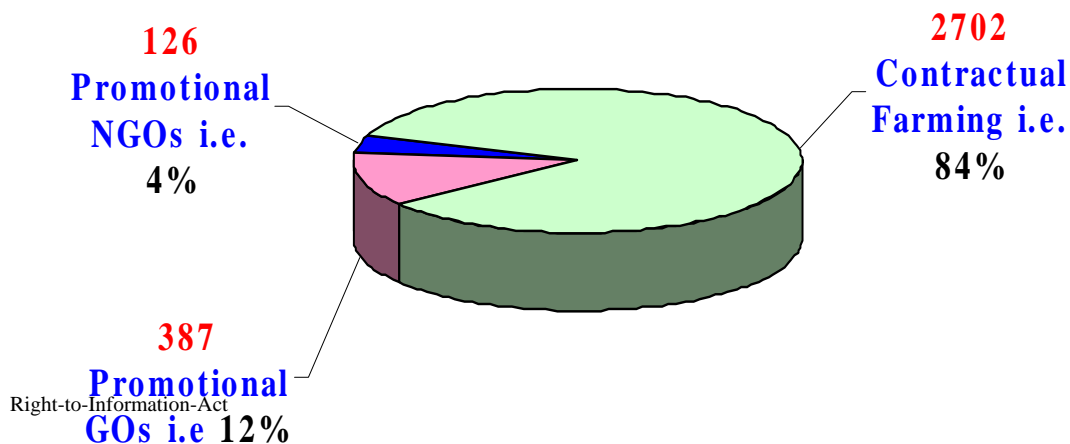
Internal Scrutiny based on parameters laid down in guidelines



INITIATIVES TAKEN BY NMPB

- Setting up of **32 State Medicinal Plants Boards (SMPBs)**.
- Prioritization of **32 Medicinal Plants** for development under schemes of Board.
- Total projects sanctioned – **3215 (worth Rs. 129 Crs.)**.
- Main species covered – **Senna, Amla, Isabgol, Bach, Ashwagandha, Kalmegh, Mulethi, Coleus, Safed Musli, Sarpgandha, Brahmi, Atees, Kutki, Gudmar**
- Area covered under cultivation – **26,893 hectares**.
- Area covered under conservation – **18,621 hectares**.
- Registration of farmers, traders and collectors through SMPBs.
- Interaction with National and International bodies (NABARD, EXIM, CHEMEXCIL, CII, FICCI, IDRC, UNDP, UNIDO, IFAD, WWF, WHO etc.)
- Promotion of Organic Farming and awareness about GAP, GSP, GACP etc.
- Launching of website – www.nmpb.nic.in
- Action plan for development of medicinal plants sector in States by concerned States.
- Compilation of consumption data.

Project Sanctioned till August, 2005



(xiii) Particulars of recipients of concessions, permits or authorizations granted by it:

Not applicable.

(xiv) Details of the information available to, or held by it, reduced in an electronic form:

Information regarding the Board, the State Medicinal Plants Board, programmes/schemes and achievement etc. is available on the website i.e. www.nmpb.nic.in.

(xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

Information regarding the Board is available on the website i.e. www.nmpb.nic.in. The Board is also maintaining a small library section for official use which may be accessed by visitors in a limited manner.

(xvi) The names, designation and other particulars of the Public Information Officers:

Sh. B.S. Sajwan, Chief Executive Officer Telefax: 011 – 23310360.

(xvii) Such other information as may be prescribed:

and thereafter update these publications every year:

Information regarding project sanctioned under schemes of the Board and particulars of State Medicinal Plants Boards (SMPBs).

(c) Publish all relevant facts while formulating important policies or announcing the decisions which affect public:

Information regarding modification in schemes of the Board and list of sanctioned projects is disseminated through State Medicinal Plants Board to public and through website.

(d) Provide reasons for its administrative or quasi judicial decisions to affected persons:

Not concerned to the Board.
